### Step for Step Directions for the 2016-2017 Online Registration Process



Go to Skyward.d15.org and Log into Skyward Family Access

#### Click on link to open Online Registration



### Start the process by clicking on the Student Information (a) tab

Fai	nily Access	MOM MCHENRY	My Account	Email History	Report History Exit
SKYWARD' ST	UDENT MCHENRY				
Hama	2016-2017 Online Registration- Returning Students Only				
nome	STUDENT (Edgebrook Elementary School 2016-2017)				
2016-2017 Online Registration-	Welcome to Online Registration 2016-2017			Welcom	to Online Registration
Returning Students Only	REGISTRATION FOR 2016-2017			1 2016 2	017 Vorifix Student
Students Only	Dear Parents/Guardians:			Informati	on verily student
Calendar	New for this year, District 15 will be offering on-line registration. Please note the	hat on-line registra	tion is only	a. Stu	dent Information
Gradebook	Please register your students hu April 15, 2016. We are also pleased to lat you	know that the bac	school office.	b. Fai	nily Address
Attendance	the 2016-2017 school year will not increase.	Know that the boo	ik/supply lees to	c. Far	nily Information
Student Info	2016-2017 Book/Supply Fees Kindemarten: \$57.50			d. Em	ergency Information
Student Into	Grades 1-5: \$89.75 Grades 6-8: \$113.25			e. Em	ergency Contacts
Food Service	There is a fee of \$10.00 for students taking band in 6-8th grades.			f. Hea	Ith Information
Schedule	······································			2. 2016-2	017
Fee	Sincerely,			a code c	auon/Daycare mornauon
Management	Josh Reitz Assistant Superintendent for Learning Services			Permissi	on Publication
Activities	Please return the completed items below from your registration packet or regi	et or register on-line by April 15, 2016.	4. AUP Agreement		
Academic	Registration Form (required)				Food Service Payment
History	Health Form (required) Pupil Emergency Form (required)		6. Make a Fee Payment		
Portfolio	Transportation Form (if required			7. Fee W	aiver Forms Available
Login History				8. Compl Registrat Only	ete 2016-2017 Online ion- Returning Students
					Next
				CI	ose and Finish Later

Once you have completed verifying the Student information, click on Complete Step 1a and move to Step 1b

Fa	amily Access				MOM MCHENRY	My Account	Email History	Report History	
ŚŔŸWARD° S	TUDENT MCHE	NRY							
Users	2016-2017 Online	Registration	- Returning \$	Students Only					
Home	STUDENT (Edgebro	ok Elementary Sci	hool 2016-2017)						
2016-2017 Online Registration- Returning	Step 1a. 2016-20 (Required)	17 Verify Stud	ent Informati	on: Student Info	rmation	Und	• Welcome 2016-201	to Online Regist 7	tratio
Students Only	* In the judgment of the to the local hospital b	ne administration, y the nearest reso	if immediate and ue squad.	/or hospital attention	is necessary, your	child will be taker	1. 2016-2 Information	017 Verify Stude	nt
Calendar							a. Stu	ident Informatio	m
Gradebook	General Informat	ion				_	b. Fai	nily Address	
Attendance	* First:	STUDENT		Middle:			c. Far	nily Information	
Student Info	* Last:	MCHENRY		Suffix:			d. Em	ergency Information	tion
	Birthday:	01/11/2008		Gender:	Male \$		e. Em	ergency Contact	s
Food Service	Language:	English		Race:	White		f. Hea	Ith Information	
Schedule	Native Language:	English					2. 2016-2 Transpor	017 ation/Daycare In	form
Fee Management	Home Phone:		Ext:				3. 2016-2 Permissio	017 Publication	
Activities			Ext				4. AUP A	greement	
Academic	School Email:		LAL.	Home Email:			5. Make a	a Food Service P	aym
History	Birth Country			j Home Email.			6. Make a	a Fee Payment	
Portfolio	Birth County.						7. Fee W	aiver Forms Avai	lable
Login History	Birth Country:	USA			Ŧ		8. Compl Registrat Only	ete 2016-2017 O ion- Returning St	nline uden
			Complete Step 1a	a and move to Step 1b			Previous	Step	t Ster
	(*) Indicates a require	d field.			•		CI	ose and Finish Lat	ver

# Continue verifying the information on Family Address Step 1b and click on complete Step 1b and move to Step 1c

			1	MOM MCHENRY	My Account	Email History	Report History	Exit
Fan	nily Access							
SKYWARD <sup>°</sup> si	UDENT MCHENK	Ŷ						
	2016-2017 Online Re	gistration- Returning St	dents Only					
Home	STUDENT (Edgebrook El	ementary School 2016-2017)						
2016-2017 Online Registration- Returning	Step 1b. 2016-2017 V (Required)	erify Student Information	1: Family Addre	35	Un	do Welcome 2016-20	e to Online Registr 17	ation
Students Only	* In the judgment of the ad to the local hospital by the	ministration, if immediate and/o nearest rescue squad.	hospital attention is	necessary, your	child will be take	n 1. 2016-2 Informati	2017 Verify Studer on	nt
Calendar						🕑 a. Sti	udent Information	
Gradebook	Address Preview Addre	ess				b. Fa	mily Address	
Attendance	Street Number: 1011	Street Dir: N	Street Name	GREEN ST		c. Fa	mily Information	
Student Info	SUD:	⇒ #:	P.O. Box			d. En	nergency Informat	ion
Food Service	Address 2:					e. En	nergency Contacts	÷
	Zip Code: 60	0050 Plus 4:	City/State	MCHENRY, IL		f. Hei	alth Information	
Schedule	County:					2. 2016-2 Transpor	2017 tation/Daycare Inf	ormatior
Hee Management	Mailing Address 🗹 S	ame as Address				3. 2016-2 Permissi	2017 Publication on	
Activities	Street Number:	Street Dir:	Street Name			4. AUP A	greement	
Academic	SUD:	\$ #:	P.O. Box			5. Make	a Food Service Pa	iyment
History	Address 2:					6. Make	a Fee Payment	
Portfolio	Zip Code:	Plus 4:	City/State			7. Fee W	aiver Forms Avail	able
Login History						8. Compl Registrat	lete 2016-2017 Or tion- Returning Stu	iline idents
		Complete Step 1b a	nd move to Step 1c			Only		
		X				Previou	s Step Next	Step
						C	lose and Finish Late	er
						_		_

Continue to verify Family Information and Click on Complete Step 1c and move to Step 1d

	2016-2017 Online Registration- Returning Students Only	
Home	STUDENT (Edgebrook Elementary School 2016-2017)	
2016-2017 Online Registration- Returning	Step 1c. 2016-2017 Verify Student Information: Family Information Undo (Required)	Welcome to Online Registration 2016-2017
Students Only	* In the judgment of the administration, if immediate and/or hospital attention is necessary, your child will be taken to the local hospital by the nearest rescue squad.	1. 2016-2017 Verify Student Information
Calendar		Information
Gradebook	Family Options	√b. Family Address
Attendance	Student's Home Language: English	c. Family Information
Chudeet lefe	Overelien Number 4	d. Emergency Information
Student Inio	Name: MOM MCHENRY	e. Emergency Contacts
Food Service	Custodial	f. Health Information
Schedule	Relationship: Mom	2. 2016-2017 Transportation/Daycare Informatio
Fee Management	Home Email: kjayko@d15.org	3. 2016-2017 Publication Permission
Activities	Guardian Number: 2 Cell 😒 (815) 000-0000 Ext:	4. AUP Agreement
Academic	Custodial	5. Make a Food Service Payment
History	Relationshin: Dad	6. Make a Fee Payment
Portfolio	Hama Emell	7. Fee Waiver Forms Available
Login History		8. Complete 2016-2017 Online Registration- Returning Students
	Complete Step 1c and move to Step 1d	

Verify your student's Emergency Information and click on Complete Step 1d and move to Step 1e

	2016-2017 Online Registration- Returnin	g Students Only	
Home	STUDENT (Edgebrook Elementary School 2016-20	17)	
2016-2017 Online Registration-	Step 1d. 2016-2017 Verify Student Inform Information	tation: Emergency Undo Undo Change Requests	Welcome to Online Registration 2016-2017
Students Only	(Required) In the judgment of the administration, if immediate	and/or hospital attention is necessary, your child will be taken	1. 2016-2017 Verify Student Information
Calendar	to the local hospital by the nearest rescue squau.		da. Student Information
Gradebook	Critical Alert Information	Last Name First	√b. Family Address
Attendance	Demo Student	Physician: DOCTOR DR	dc. Family Information
Student Info	(Enter any medical info here)	Dentist: DOCTOR DR	d. Emergency Information
Student into		Hospital:	e. Emergency Contacts
Food Service		Insurance	f. Health Information
Schedule		Policy:	2. 2016-2017 Transportation/Daycare Informatio
Fee Management			3. 2016-2017 Publication Permission
Activities	All fields with hold text and herders are currently waiting	p to and move to Step te	4. AUP Agreement
Acadomio	All notes with bold text and borders are contently wailing i	or approval by the district.	5. Make a Food Service Payment
History			6. Make a Fee Payment
Portfolio			7. Fee Waiver Forms Available
Login History			8. Complete 2016-2017 Online Registration- Returning Students Only
			Previous Step Next Step

Verify Emergency Contacts. You can Add or Change Contact Order by clicking on the button. Once you are done, click on Complete Step 1e and move to Step 1f.

Hama	2016-2017 Online Registration- Returning Stur	dents Only		
Home	STUDENT (Edgebrook Elementary School 2016-2017)			
2016-2017 Online Registration- Returning	Step 1e. 2016-2017 Verify Student Information: Contacts (Required)	Emergency Undo Ur	ndo Change Requests	Welcome to Online Registration 2016-2017
Students Only	* In the judgment of the administration, if immediate and/or to the local hospital by the nearest rescue squad.	nospital attention is necessary, your	r child will be taken	1. 2016-2017 Verify Student Information
Calendar				a. Student Information
Gradebook		Change Emer	gency Contact Order	√ b. Family Address
Attendance	Contact Number: 1	Delete this	Emergency Contact	Sc. Family Information
Student Info	First: MOM	Primary Phone:	Ext:	d. Emergency Information
Food Service	Middle	Home ᅌ (815) 236-08	873 Ext:	e. Emergency Contacts
			Ext:	f. Health Information
Schedule	Polotionobia: More	Pick Up: No ᅌ		2. 2016-2017 Transportation/Daycare Information
Fee Management	Comment:			3. 2016-2017 Publication Permission
Activities				4. AUP Agreement
Academic			10	5. Make a Food Service Payme
History	Contact Number: 2	Delete this	Emergency Contact	6. Make a Fee Payment
Portfolio	First: DAD	Pick Up	: No 🛊	7. Fee Waiver Forms Available
Login History	Middle:	_		8. Complete 2016-2017 Online Registration- Returning Studen Only
	Last: MCHENRY			
	Relationship: Dad			Previous Step Next Step
	Comment:		li.	Close and Finish Later
	Contact Number: 3	teleteres	Emergency Contact	

Verify all Health Information. You are able to type in the area if you need to add more information. Any changes that are requested by guardian has to be approved before it will be permanently changed in Skyward. When the change is approved, you will receive an email. When done, click on complete Step 1f and move to Step 2.

Fan	nily Access	MOM MCHE	Mixi My Account En	all history Report history E
ŚKÝWARD°ST	UDENT MCHI	ENRY		
	2016-2017 Onlin	e Registration- Returning Students Only		
Home	STUDENT (Edgebro	ok Elementary School 2016-2017)		
2016-2017 Online Registration- Returning	Step 1f. 2016-20 Information	17 Verify Student Information: Health	Undo Change Requests	Welcome to Online Registration 2016-2017
Students Only	(Required) * In the judgment of	the administration, if immediate and/or hospital attention is necessary,	your child will be taken	1. 2016-2017 Verify Student Information
Calendar	to the local hospital	y ne nearest restue squau.		Information
Gradebook	Health Problems:	KATHLEEN JAYKO 02/29/2016 8:53 AM		√b. Family Address
Attendance		Domo for Student		√c. Family Information
Student Info				d. Emergency Information
Fred Oracias	Allergy Notes:	seasonal allergies		Je. Emergency Contacts
Food Service			li	f. Health Information
Schedule	Medication Notes:			2. 2016-2017 Transportation/Daycare Information
Fee Management	Hospital Notos:			3. 2016-2017 Publication Permission
Activities	riospital Notes.			4. AUP Agreement
Academic				5. Make a Food Service Payme
History	Vision Notes:			6. Make a Fee Payment
Portfolio			li li	7. Fee Waiver Forms Available
Login History	Hearing Notes:	Needs a hearing test Doesn't act like he hears me. :)		8. Complete 2016-2017 Online Registration- Returning Studen Only
	Other Concerns:	Add any information you would think the nurse needs to know.		Previous Step Next Step
			15	Close and Finish Later
		Operative Star (final array to Star 2		

Step 2 Update Transportation/Daycare Information, You can click on View full screen to see the whole form or scroll down through the form. Once you are done, click on Complete Step 2 and move to Step 3.

Fami	y Access	мс	M MCHENRY	My Account	Email History	Report History	Exi
KYWARD' STU	DENT MCHENRY						
2	016-2017 Online Registration- Retu	rning Students Only					
lome	STUDENT (Edgebrook Elementary School 201	16-2017)					
016-2017 Online legistration-	Step 2. 2016-2017 Transportation/Da	ycare Information (Require	ed)		Welcome 2016-20	e to Online Registr	ation
tudents Only	Print			View Full Sc	1. 2016-2	2017 Verify Studer	nt
alendar	Change	of Home Address (or)	Daycare	needs Dis	tric <i>Comple</i>	eted 03/16/2016 10:34	am
Gradebook	Direct fill and information completely ONLY if a				🚽 🔏 a. Sti	udent Information	
	rease infour miormation completely ONLY if an	ny of these options apply regarding	your child.		🗹 b. Fa	mily Address	
ttendance	Please mark if there have been any changes for H	Iome Address or Daycare Yes	(Yes or N)	0)	🚽 🗹 c. Fa	mily Information	
tudent Info	Please mark all that apply:	Address Change	e	Daycare Ch	ange 🛛 🗹 d. En	nergency Informati	on
ood Service	School	Grade: 07			🛛 🗹 e. En	nergency Contacts	
chedule					√f. Hea	alth Information	
	Today's Date: 03/01/2016	Effective da	te: 03/01/20	16	2. 2016-	2017	
tanagement	Student"s Name: STUDENT MCHENRY	Parents Nan	ne: Mom McH	enry	Informat	tion	
ctivities	Previous Home Address:				3. 2016- Permissi	2017 Publication on	
cademic	New Home Address:				4. AUP A	greement	
listory	New house address				5. Make	a Food Service Pa	iymer
ortfolio					6. Make	a Fee Payment	
ogin History					7. Fee W	aiver Forms Availa	able
	Home Phone:	Work/Cell Ph	one:		8. Comp Registrat Only	lete 2016-2017 On tion- Returning Stu	iline idents
1	Date of Birth: 01/11/2008	Gender: Ma	ile 🗘 ( Cho	ose Gender)	Previou	s Step Next	Step
		Daycare Info	rmą		C	lose and Finish Late	r
1	Date of Birth: 01/11/2008	Gender: Ma Daycare Info ete Step 2 and move to Step 3	rma (Cho	ose Gender)	Previou	s S los	e and Finish Late

Step 3 Publication Permission Authorization Form. Please fill out and when done, click on Complete Step 3 and move to Step 4.

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Far	nily Access		MOM MCHENRY	My Account	Email History	Report History	Exit	
SKYWARD ST	UDENT MCHENRY							
Hama	2016-2017 Online Registration- Retu	urning Students Only						
Home	STUDENT (Edgebrook Elementary School 20	16-2017)						
2016-2017 Online Registration-	Step 3. 2016-2017 Publication Permi	ission (Required)			Welcom	e to Online Registr	ation	
Returning Students Only	Print		1	View Full Scr	reen 1 2016-	2017 Verify Studer	nt	
Students Only					Informat	ion		
Calendar	E				of Compl	eted 03/16/2016 10:34	am	
Gradebook	Mo	Henry Elemen	tary Scho	ol Distr	ict	willy Address		
Attendance	Care and Care of the last	1011 N. Green Stre	et, McHenry, I	linois 60050	) (0. Fa	C. Family Information		
Student Info	Consumer and all	ww	w.d15.org		d Fr	mergency Information	ion	
Food Service						mergency Information	1011	
	Josh Reitz	ning Services			Tel (t He	alth information		
Schedule	jreitz@d15.org	jreitz@d15.org Info						
Fee Management		Transpo Compl	rtation/Daycare Inf eted 03/16/2016 10:35	ormatio jam				
Activities		Publication Permission						
Academic								
History							ayment	
Portfolio	03/11/2016 H	inter Date	STUDENT M	CHENRY	6. Make	a Fee Payment		
Login History					7. Fee V	Vaiver Forms Avail	able	
	Throughout the school year, your child's teacher and/or school may release limited information at	8. Comp Registra Only	lete 2016-2017 Or tion- Returning Stu	iline idents				
	publicly-accessible websites, in printed accomplishments, organization photos	form or to news sources.	m or to news sources. (Examples: Yearbook, press re		SS TC Previou	s Step Next	Step	
		,				These and Finish Last		
						lose and rinish Late	<u> </u>	
	I give permission for my child to be ph publications, staff training purposes an	notographed, videotaped o Id general media.	r interviewed fo	er all purpose	s inc			
		Yes ᅌ	hoose Yes or No					

## Step 4 AUP Authorization Form. Please read the form and fill out the bottom area. When done click on Complete Step 4 and move to Step 5.

Family Access 2016-2017 Online Registration- Returning Students Only	
McHenry Community Consolidated School District 15 [US] https://skyward.d15.org/scripts/wsisa.dl	I/WService=wsSky/sfonlinereg0
Family Access SKYWARD STUDENT MCHENRY My Account Ema	ail History Report History Exit
2016-2017 Online Registration- Returning Students Only STUDENT (Edgebrook Elementary School 2016-2017)	
Step 4. AUP Agreement (Required)	Welcome to Online Registration 2016-2017
McHenry Elementary School District 1011 N. Green Street, McHenry, Illinois 60050 www.d15.org	1. 2016-2017 Verify Student Information Completed 03/16/2016 10:34am a. Student Information b. Family Address c. Family Information
Josh Reitz Tel Assistant Superintendent for Learning Services jreitz@d15.org Info	d. Emergency Information     f. Emergency Contacts     f. Health Information
AUP Authorization Form STUDENT AUTHORIZATION FOR INTERNET/DISTRICT NETWORK ACC Parent(s)/guardians(s) must sign the Authorization before the student will be granted supervised or unsupervised access Please need this decument exercisitive before signing	2. 2016-2017 Transportation/Daycare Information Completed 03/16/2016 10:35am 3. 2016-2017 Publication Permission Completed 03/16/2016 10:39am 4. AUR Agreement
All use of the Internet and District Network shall be consistent with the District's goal of promoting educational excellence by communication. This Authorization does not attempt to state all required or proscribed behavior by users. However, some speany user to follow the terms of the Authorization for Internet and District Network Access will result in the loss of privileg legal action. The signature(s) at the end of this document indicates the party who signed has read the terms and conditions I. Acceptable Use – Access to the District's Internet and District Network must be for the purpose of education or research, a objectives of the District. 2. Privileges – The use of the District's Internet and District Network is a privilege, not a right, and inappropriate use will result in Authorization and may deny, revoldecision may be appealed to the Board of Education. 3. Unacceptable Use – The student is responsible for his/her actions and activities involving the Internet and District Network for any illegal activity, including violation of copyright or other contracts, or trans	AUP Agreement     5. Make a Food Service Payment     6. Make a Fee Payment     6. Make a Fee Payment     7. Fee Waiver Forms Available     8. Complete 2016-2017 Online     Registration- Returning Students     Only     Previous Step     Next Step     Close and Finish Later
Complete Step 4 and move to Step 5	

Step 5 Make a Food Service Payment Online (Optional- Payment online is optional for the registration process). You have to click on Make Feed Service Payment Link and just click back if you are not making a payment. Then click on Complete Step 5 and move to Step 6. If you don't click on the link, just click on the next step on the right side to continue.

MCHenry Community Consolidated School District 15 [US] https://skyward.d15.org/scripts/wsisa.dll/WService=wsSky/sfonlinereg0.0.         Family Access       MOM MCHENRY       My Account       Email History       Report History       Exit         STUDENT MCHENRY       My Account       Email History       Report History       Exit         STUDENT (Edgebrook Elementary School 2016-2017)       Step 5. Make a Food Service Payment (Optional)       Welcome to Online Registration         Make a Food Service Payment       Complete Step 5 and move to Step 6       Image: Complete Step 5 (C, Family Address)         Complete Step 5 and move to Step 6       Image: Complete Step 5 (C, Family Information)       Image: C, Family Information         Image: Complete Step 5 and move to Step 6       Image: C, Family Information       Image: C, Family Information         Image: C, Family Information       Image: C, Family Information       Image: C, Family Information         Image: C, Family Information       Image: C, Family Information       Image: C, Family Information         Image: C, Family Information       Image: C, Family Information       Image: C, Family Information         Image: C, Family Information       Image: C, Family Information       Image: C, Family Information         Image: C, Family Information       Image: C, Family Information       Image: C, Family Information         Image: C, Family Information       Image: C, Family Inf	🕨 😑 🛛 Fam	ily Access 2016-2017 Online F	Registration- Return	ing Students	Only
Year Model (Model (M	McHenry Community Consolidated	School District 15 [US] https	://skyward.d15.org	g/scripts/wsi	sa.dll/WService=wsSky/sfonlinereg00
2016-2017 Online Registration- Returning Students Only         STUDENT (Edgebrook Elementary School 2016-2017)         Step 5. Make a Food Service Payment (Optional)         Make a Food Service Payment         Complete Step 5 and move to Step 6         Step 5 and move to Step 6         Step 5 and move to Step 6         Complete Step 5 and move to Step 6         Complete Step 5 and move to Step 6         Step 5 and move to Step 6         Ste	Family Access SKYWARD STUDENT M	ICHENRY	MOM MCHENRY	My Account	Email History Report History Exit
STUDENT (Edgebrook Elementary School 2016-2017) Step 5. Make a Food Service Payment (Optional) Make a Food Service Payment Complete Step 5 and move to Step 6 Complete Step 5 and move to Step	2016-2017 Online Registratio	on- Returning Students On	ly		
Step 5. Make a Food Service Payment (Optional)     Welcome to Online Registration 2016-2017       Make a Food Service Payment     1, 2016-2017     Verify Student Information       Complete Step 5 and move to Step 6     Image: Complete 001/Bit/2016 10.34am       Image: Complete Step 5 and move to Step 6     Image: Complete 001/Bit/2016 10.34am       Image: Complete Step 5 and move to Step 6     Image: Complete 001/Bit/2016 10.34am       Image: Complete Step 5 and move to Step 6     Image: Complete 001/Bit/2016 10.34am       Image: Complete Step 5 and move to Step 6     Image: Complete 001/Bit/2016 10.34am       Image: Complete Step 5 and move to Step 6     Image: Complete 001/Bit/2016 10.34am       Image: Complete Step 5 and move to Step 6     Image: Complete 001/Bit/2016 10.34am       Image: Complete Step 5 and move to Step 6     Image: Complete 001/Bit/2016 10.34am       Image: Complete Step 5 and move to Step 6     Image: Complete Step 5 and move to Step 6       Image: Complete Step 5 and move to Step 6     Image: Complete Step 5 and move to Step 6       Image: Complete Step 5 and move to Step 6     Image: Complete Step 5 and move to Step 6       Image: Complete Step 5 and move to Step 6     Image: Complete Step 5 and move to Step 6       Image: Complete Step 5 and move to Step 6     Image: Complete Step 5 and move to Step 6       Image: Complete Step 5 and move to Step 6     Image: Complete Step 5 and move to Step 6       Image: Complete Step 5 and move to Step 6     Image: Complete Step	STUDENT (Edgebrook Elementary	School 2016-2017)			
Make a Food Service Payment          1.2016-2017 Verify Student Information Complete Step 5 and move to Step 6             Complete Step 5 and move to Step 6 <ul> <li>a. Student Information</li> <li>f. Earnily Address</li> <li>c. Family Information</li> <li>e. Emergency Information</li> <li>e. Emergency Information</li> <li>f. Health Information</li> <li>g. 2016-2017 Publication</li> </ul>	Step 5. Make a Food Service	Payment (Optional)			Welcome to Online Registration 2016-2017
	Make a Food Service Payment	Complete Step 5 and move to Ste	p 6		1.2016-2017 Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Information d. Emergency Contacts f. Health Information 2.2016-2017 Transportation/Daycare Information S. 2016-2017 Publication permission Completed 03/16/2016 10:35am S. 2016-2017 Publication Permission
					7. Fee Waiver Forms Available 8. Complete 2016-2017 Online Registration- Returning Students
7. Fee Walver Forms Available 8. Complete 2016-2017 Online Registration. Fettrming Students					Previous Step Next Step Close and Finish Later

Step 6 Make a Fee Payment Online (Optional- Payment online is optional for the registration process).<u>You have</u> to click on Make Feed Service Payment Link and just click back if you are not making a payment. Then click on Complete Step 6 and move to Step 7. If you don't click on the link, just click on the next step on the right side to continue.

Family Access 2016-2017 On McHenry Community Consolidated School District 15 [US1]	line Registration- Return	ing Students	Only a.dll/WServic	e=wsSky/sfon	lineregoo
Family Access SKYWARD STUDENT MCHENRY	MOM MCHENRY	My Account	Email History	Report History	Exit
2016-2017 Online Registration- Returning Students	s Only				
STUDENT (Edgebrook Elementary School 2016-2017)					
Step 6. Make a Fee Payment (Optional)			Welcor 2016-2	me to Online Regi	stration
Make a Fee Payment Complete Step 6 and move	to Step 7		1.2011 Information Com Sa.S Sb.F Sc.F Sc.F Sc.F Sc.F Sc.F Sc.F Sc.F Sc	2-2017 Verify Stud ation iseted 03/16/2016 10 Student Informatio Family Address amily Information Emergency Inform Emergency Inform Emergency Inform Emergency Inform Emergency Inform Emergency Inform Emergency Inform Emergency Inform Emergency Information Science Information Information Emergency Information Information Emergency Information Information Emergency Information Information Information Emergency Information Information Information Emergency Information Info	ent 34am n ation cts nformation 35am 339am
			4. AUF Com 5. Mak Com 6. Mak 7. Fee 8. Com	Agreement pleted 03/16/2016 10 e a Food Service pleted 03/16/2016 10 o a Foo Payment Waiver Forms Av- plete 2016-2017	48am Payment 52am allable Online

Step 7 (Optional) Fee Waiver Forms Available. Click on the link to access the Fee waiver form. This must be printed and filled out, and returned to the Central Office located at 1011 N. Green St., McHenry, IL. 60050

	Fam	ily Access 2016-2017	Online Registration- Return	ing Students	Only			
McHenry Commu	nity Consolidated S	School District 15 [U	6] https://skyward.d15.org	/scripts/wsis	Email History	e=wsSky/sfonl	inereg00	
	Family Access		MOMMORENT	My Account	Email History	Report History	EXIL	
Ś Ќ Ÿ W A R D°	STUDENT M	CHENRY						
2016-2017 0	Online Registratio	on- Returning Stude	ents Only					
STUDENT (E	dgebrook Elementary	School 2016-2017)						
Step 7. Fee	Waiver Forms Av	vailable (Optional)			Welco	me to Online Regi	stration	
Application for Fee Waiver is available on our website. Click on the link to access the form. You must print and			2016-2	2016-2017				
mout and turn into Central Onice.					1. 201 Inform	1. 2016-2017 Verify Student Information		
Fee Waiver F	Forms Available				√ Com	pleted 03/16/2016 10:	34am	
		Complete Step 7 and r	nove to Step 8		√a.:	Student Informatio	n	
		Complete Otep 7 and 1			√b. I	Family Address		
					√с. I	Family Information		
					√d. I	Emergency Inform	ation	
					_ <b>√e</b> .∣	Emergency Contac	ots	
					√f. F	lealth Information		
					2. 201 Transp	6-2017 portation/Daycare I pleted 03/16/2016 10:	nformation 35am	
					3. 201 Permis	6-2017 Publication ssion pleted 03/16/2016 10:	39am	
					4. AUF	P Agreement pleted 03/16/2016 10:	48am	
					5. Mak	e a Food Service pleted 03/16/2016 10:	Payment <sup>52am</sup>	
					6. Mai	e a Fee Payment pleted 03/16/2016 10:	54am	
					7. Fee	Waiver Forms Av	vailable	
					8. Con Regist Only	nplete 2016-2017 ( ration- Returning S	Online Students	
					Previ	ous Step Ne	ext Step	
					(	Close and Finish La	ater	

Step 8 Check and make sure all steps have been completed. If not, click on the step on the right and click on the complete button. When all Steps have been completed, click on Submit 2016-2017 Online Registration- Returning Students Only button. You have now completed all the steps of registration.

STUDENT (Edge	brook Elementary	School 2016-2017)	Print		
Sten 8 Comp	ete 2016-2017	Online Registration	- Returning Students Only (Required)	Welcome to Online Registration	
By completing 20	16-2017 Online Re	egistration- Returning Stu	dents Only, you are confirming that the Steps below	2016-2017	
háve been finishe Are you sure you	d. want to complete 2	2016-2017 Online Regist	ration- Returning Students Only for STUDENT?	1. 2016-2017 Verify Student Information	
Review 2016-3	017 Online Reg	istration. Returning S	tudents Only Steps	Completed 03/16/2016 10:34am	
Step 1) 2016-2017 Verify Student Information Cor			Completed 03/16/2016 10:34am	Information	
Requested Cha	Requested Changes Pending Approval by the District:				
Area	Field	Requested For	Requested Value	Sc. Family Information	
Alert Info	Alert Information	STUDENT MCHENRY	Demo Student (Enter any medical info here)	d. Emergency Information	
Emerg. Contact	s Pick Up s Relationship	DAD MCHENRY		Se Emergency Contacts	
Emerg. Contact	s Delete Contact	FATHER MCHENRY	Yes	C. Energency Contacts	
Health Info	Allergy Notes	STUDENT MCHENRY	seasonal allergies	of f. Health Information	
Health Info	Hearing Notes	STUDENT MCHENRY	Needs a hearing test Doesn't act like he hears me. :)	2. 2016-2017 Transportation/Daycare Information	
Health Info	Other Concerns	STUDENT MCHENRY	Add any information you would think the nurse needs to know	Completed 03/16/2016 10:35am	
* If a Requested ( will be marked as	* If a Requested Change is denied by the district, 2016-2017 Online Registration- Returning Students Only for this student will be marked as INCOMPLETE.				
Step 2) 2016-2	2017 Transportati	on/Davcare Information	Completed 03/16/2016 10:35am		
Step 3) 2016-2	2017 Publication	Permission	Completed 03/16/2016 10:39am	<ol> <li>AUP Agreement</li> <li>Completed 03/16/2016 10:48am</li> </ol>	
Step 4) AUP A	greement		Completed 03/16/2016 10:48am		
Step 5) Make	a Food Service P	ayment	Completed 03/16/2016 10:52am	5. Make a Food Service Payme	
Step 6) Make	a Fee Payment		Completed 03/16/2016 10:54am	Gompleted Cartorzo To To.azam	
Step 7) Fee W	aiver Forms Avai	lable	Completed 03/16/2016 11:00am	6. Make a Fee Payment Completed 03/16/2016 10:54am	
Guardian Name	: MOM MCHENRY	Guardian Address	S: 1011 N GREEN ST MCHENRY, IL 60050	7. Fee Waiver Forms Available Completed 03/16/2016 11:00am	
		Submit 2016-20 Registration- Retur	D17 Online ming Students	Completed 03/16/2016 11:00am 8. Complete 2016-2017 Onli Registration- Returning Stu Only	

It's okay to submit your registration with Skipped optional steps (Food and Fee Payments and Waiver Forms).

2016-20	17 Onli	ne Registratio	on- Returning Stud	lents Only			
STUDE	VT (Edgel	brook Elementary	School 2016-2017)			Print	
Step 8	Compl	ete 2016-2017	Online Registration	n- Returnin	ig Students Only (Re	quired)	Welcome to Online Registration 2016-2017
have be Are you	en finished sure you v	d. want to complete 2	2016-2017 Online Regist	ration- Return	ing Students Only for STU	DENT?	1. 2016-2017 Verify Student Information
Revie	v 2016-2	017 Online Reg	istration- Returning S	Students On	ly Stens		Completed 03/16/2016 10:34am
Step 1)	2016-2	017 Verify Stude	nt Information		Completed 03/16/2016 10	:34am	da. Student Information
Reque	sted Char	nges Pending Ap	proval by the District:				Jb. Family Address
Area		Field	Requested For	Requested	Value		C. Family Information
Alert In	fo	Alert Information	STUDENT MCHENRY	Demo Stude	ent (Enter any medical info	here)	d Emergency Information
Emerg	Contacts	Pick Up	DAD MCHENRY				
Emerg	Contacts	Relationship	DAD MCHENRY	Vee			e. Emergency Contacts
Health	Info	Alleray Notes	STUDENT MCHENRY	seasonal all	ernies		Information
Health	Info	Hearing Notes	STUDENT MCHENRY	Needs a hea	aring test Doesn't act lik	e he hears me.	2. 2016-2017 Transportation/Daycare Information
Health	Info	Other Concerns	STUDENT MCHENRY	Add any info to know.	ormation you would think the	e nurse needs	
* If a Re will be r	equested C narked as	hange is denied by INCOMPLETE.	the district, 2016-2017 On	line Registratio	n- Returning Students Only f	or this student	Completed 03/16/2016 10:39am
Step 2)	2016-2	017 Transportation	on/Daycare Information	n	Completed 03/16/2016 10	:35am	4 ALIP Agreement
Step 3)	2016-2	017 Publication F	Permission		Completed 03/16/2016 10	:39am	Completed 03/16/2016 10:48am
Step 4)	AUP A	greement			Completed 03/16/2016 10	:48am	5 Make a Food Service Payme
Step 5)	Make a	a Food Service Pa	ayment		skipped		5. Make a 1000 Service Payme
Step 6)	Make a	a Fee Payment	labla		Skipped	:00om	6. Make a Fee Payment
Step 7)	ree w					Joan	7. Fee Waiver Forms Available Completed 03/16/2016 11:00am
Guardi	in Name:	MOM MCHENRY	Guardian Address	MCHENRY,	IL 60050		8. Complete 2016-2017 Online
							Registration- Returning Stud Only
			Submit 2016-20	J17 Online			

When you log into Family Access after completing online registration. You can go back in at any time and edit any step. Please note that if you edit a

step, you must make sure all steps are completed and click on the Submit button again.

Hama	STI IDENT (Ednehmok Elementary School 2016-2017)	
2016-2017 Online Registration- Returning Students Only Calendar	2016-2017 Online Registration- Returning Students Only was successfully completed and submitted to the district for STUDENT on Mon     2016 2:22pm by MOM MCHENRY.     Go back to review completed steps     Mark 2016-2017 Online Registration- Returning Students Only as not completed and make changes	Feb 29,
Attendance		
Student Info		
Food Service	•	
Schedule		
Fee Management		
Activities		
Academic History		
Portfolio		
Login History		

After you have completed the Online Registration Process The guardian will receive an email stating you have completed registration and with any changes that were submitted.

(Example email)

MOM MCHENRY,

2016-2017 Online Registration has been completed for this child. Please review the Steps below and contact the district if there are any errors.

Step 1) 2016-2017 Verify Student Information

**Requested Changes Pending Approval by the District:** 

Area: Alert Info

**Field: Alert Information** 

**Requested For: STUDENT MCHENRY** 

Requested Value: Demo Student

(Enter any medical info here)

Area: Emerg. Contacts Field: Pick Up Requested For: DAD MCHENRY Requested Value:

Area: Emerg. Contacts Field: Relationship Requested For: DAD MCHENRY Requested Value:

Area: Emerg. Contacts Field: Delete Contact Requested For: FATHER MCHENRY Requested Value: Yes

Area: Health Info Field: Allergy Notes Requested For: STUDENT MCHENRY Requested Value: seasonal allergies

Area: Health Info Field: Hearing Notes Requested For: STUDENT MCHENRY Requested Value: Needs a hearing test.... Doesn't act like he hears me. :)

Area: Health Info Field: Other Concerns

**Requested For: STUDENT MCHENRY** 

Requested Value: Add any information you would think the nurse needs to know.

\* If a Requested Change is denied by the district, 2016-2017 Online Registration- Returning Students Only for this student will be marked as INCOMPLETE.

Step 2) 2016-2017 Transportation/Daycare Information

Step 3) 2016-2017 Publication Permission Step 4) AUP Agreement Step 5) Make a Food Service Payment Step 6) Make a Fee Payment Step 7) Fee Waiver Forms Available

District: McHenry School District 15 District Web Site: <u>www.d15.org</u> State: IL District Code: 0630150

Skyward

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