

Minutes of an Instructional Board of Education Meeting of
McHenry Elementary School District 15, McHenry and Lake Counties, Illinois,
held at McHenry Middle School, 2120 Lincoln Rd., McHenry, Illinois 60051
on December 13, 2011 at 7:30pm

The Instructional Meeting of the Board of Education was called to order by President Ted Pillow, with Vice-President Kim Qualls the following Board of Education members present:

Mike Hettermann, Melanie Orendorff, Patrick Miller, Paul Santopadre

Absent: John O'Neill

Others present: Superintendent Alan Hoffman; Chief Financial Officer Allan Smigiel; Assistant Superintendent John Lehnen, Director of Technology & Learning Fred Laudadio, Director of Special Education Debbie Barton, Cherie Rickert Director of Human Resources, Joseph Bustos Northwest Herald, various staff and citizens.

President Pillow called the Instructional Board of Education meeting to order at 7:30pm asked Mrs. Orendorff to lead the pledge.

GOOD NEWS

President Pillow asked Dr. Hoffman to present the "Good News" portion of the meeting. Dr. Hoffman introduced Josh Reitz principal and McHenry Middle School. Mr. Reitz announced that Mrs. Karen Ladendorf recently became a National Board Certified Teacher. The Board congratulated Mrs. Ladendorf for her dedication to education. Mr. Pillow then introduced Parkland Assistant Principal Trista Vosburgh. Mrs. Vosburgh stated that Parkland had two pieces of good news to share this evening. Zack Shrum auditioned for and was accepted to play baritone saxophone in the IMEA District 7 Honors Jazz Band II. Zack will be the only student playing the baritone saxophone. Mrs. Vosburgh then introduced Amelia Murray and Kelsey Flicck. These two students along with staff member Sally Hanley and Nurse Ruth Peters have spearheaded an Epilepsy Awareness project. Some of the activities included a purple day, pack the place in purple for the boys basketball game, etc. The Board thanked the students and staff for raising awareness about epilepsy.

AMERICAN CANCER SOCIETY PRESENTATION

David Riggs from the American Cancer Society shared information regarding their program and the importance of staying well, getting well, and the cure. Mr. Riggs shared the Relay for Life Program and invited everyone to participate in this worthy cause. People can participate as individuals or as teams. The Board thanked Mr. Riggs for sharing this very important information.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Prior to the approval of the consent agenda, Mr. Pillow stated that the Levy will be pulled for separate motions and votes. .

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| • Minutes of a Public Hearing-Permanent Transfer of Funds | October 25, 2011 |
| Minutes of a Regular Board of Education Meeting | October 25, 2011 |
| Minutes of an Instructional Board of Education Meeting | November 8, 2011 |
| Minutes of a Regular Board of Education Meeting | November 22, 2011 |

- Agenda of Bills and Imprest Cash summary ending on December 13, 2011:

Education Fund	\$ 493,821.06
Building Fund	121,611.71
Transportation Fund	57,683.33
Debt Services Fund	<u>253,543.75</u>
TOTAL:	\$ 926,659.85

- Special E.O.M. Run for November 30, 2011:

Education Fund	\$ 5,918.96
Building Fund	11,022.76
Transportation Fund	<u>1,061.19</u>
TOTAL:	\$ 18,003.48

- Agenda of Bills and Imprest Cash summary ending on November 22, 2011:

Education Fund	\$ 247,310.97
Building Fund	190,880.42
Transportation Fund	44,552.70
Debt Services Fund	<u>1,185.00</u>
TOTAL:	\$ 483,929.09

- Payroll Report October & November, 2011:

Education Fund	\$ 4,583,704.72
Building Fund	24,927.92
Transportation Fund	377,429.60
IMRF Fund	<u>265,771.93</u>
TOTAL:	\$ 5,251,834.17

- Resolution for Roth Contributions and In-Plan Roth Conversions

- Personnel Report

CERTIFIED LEAVE OF ABSENCE

Victoria Cummings	Music/RW	LOA x 6-8wks effective 3/23/12
Lindsay Bitterman	2/3/LM	LOA x 10 wks effective 2/20/12
Dawn Bertolotto	McKay Art/HT	LOA thru May 1, 2012 effective 1/28/12

CERTIFIED ANTICIPATED RETIREMENT

Laurel Graham	Speech/Lang. EB	effective 6/2016
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NON-CERTIFIED LEAVE OF ABSENCE

Kathryn Paulin	Translator/PK	Unpaid LOA remainder of year eff. 3/12/12
Raelyn Schrader	Bus Driver/Trans	Unpaid LOA effective 11/8/11

NON-CERTIFIED ANTICIPATED RETIREMENT

Dennis Ryan	Director/Trans.	effective 2015-2016 school year
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NON-CERTIFIED NEW HIRE

Erin Neenan	Bilingual Asst./RW	\$10.33/hr.	effective 11/10/11
Mary Nugent	Café Floater/Dist.	\$10.13/hr.	effective 11/16/11
Janice Pike	Bus Driver/Trans.	\$10.47/rt.	effective 11/2/11
Cindy Poturalski	Asst. Cook/MMS	\$10.13/hr.	effective 11/11/11
Rosio Rangel	Bilingual Asst/RW	\$10.33/hr.	effective 11/28/11
Lupita Sotelo	Bilingual Asst/EB	\$10.33/hr.	effective 11/7/11
Troy Stinger	Maint. Tech/CO	\$16.69/hr.	effective 11/14/11
Cynthia Wiseman	Café/Dist.	\$10.13/hr.	effective 11/7/11

NON-CERTIFIED IMRF BUY BACK

Kenneth Kauppila Bus Driver/Trans. effective 12/13/11

NON-CERTIFIED CHANGE IN STATUS

Phillip Dohm Sub Cust. to PT. Cust. CO effective 11/19/11

Danielle Knackstedt Sub Asst. to PT SSA HT effective 11/14/11

Michalene LaManna PT SSA EB to PT SSA IHT effective 11/30/11

Sharon Moreau Café Sub to Cook DK effective 11/7/11

Susan O'Brien FT SSA to PT SSA/RW effective 10/31/11

Dawn Siebert SSA VV to SSA HT effective 12/5/11

A motion was made by Qualls second by Orendorff to approve the consent agenda.

Voting aye: Miller, Orendorff, Pillow, Qualls, Santopadre, Hettermann

Voting nay: None

Absent: O'Neill

Motion carried.

OTHER BUSINESS:

President Pillow called on the Board to motion for the approval of the 2011 Levy:

RESOLUTION TO APPROVE THE 2011 TAX LEVY

Motion made by Qualls, second by Orendorff to approve the Resolution to Levy the 2011 Taxes.

Upon the motion being put to a vote, the members voted as follows.

Voting aye: Orendorff, Pillow, Qualls, Santopadre, Hettermann, Miller

Voting nay: None

Absent: O'Neill

Motion carried.

DIRECTIONS FOR COUNTY CLERKS

Motion made by Qualls, second by Orendorff to approve the Directions for County Clerks.

Upon the motion being put to a vote, the members voted as follows.

Voting aye: Pillow, Qualls, Santopadre, Hettermann, Miller, Orendorff

Voting nay: None

Absent: Absent

Motion carried.

RESOLUTION WORKING CASH FUND

Motion made by Qualls second by Orendorff to approve the Resolution Working Cash Fund.

Upon the motion being put to a vote, members voted as follows:

Voting aye: Qualls, Santopadre, Hettermann, Miller, Orendorff, Pillow

Voting nay: None

Absent: O'Neill

Motion carried.

RESOLUTION FOR SPECIAL EDUCATION BUILDING AND/OR OTHER SPECIAL EDUCATION PURPOSES.

Motion made by Qualls, second by Orendorff to approve the Resolution for Special Education Building and/or other Special Education Purposes. Upon the motion being put to a vote, members voted as follows:

Voting aye: Santopadre, Hettermann, Miller, Orendorff, Pillow, Qualls

Voting nay: None
Absent: O'Neill

RESOLUTION CERTIFICATE

Motion made by Qualls second by Orendorff to approve the Resolution Certificate. Upon the motion being put to a vote, the members voted as follows:

Voting aye: Miller, Orendorff, Pillow, Qualls, Santopadre, Hettermann
Voting nay: None
Absent: O'Neill

Motion carried.

CERTIFICATE OF COMPLIANCE WITH THE TRUTH IN TAXATION ACT

Motion made by Qualls, second by Orendorff to approve the Resolution Certificate of Compliance with the Truth in Taxation Act.

Voting aye: Orendorff, Pillow, Qualls, Santopadre, Hettermann, Miller
Voting nay: None
Absent: O'Neill

Motion carried.

RESOLUTION FOR LIFE SAFETY

Motion made by Qualls, second by Orendorff to approve the Resolution for Working Cash.

Voting aye: Hettermann, Miller, Orendorff, Pillow, Qualls, Santopadre
Voting nay: None
Absent: O'Neill

Motion carried.

NEW BUSINESS:

Superintendent's Report

Dr. Hoffman shared that on December 7th Central Office staff members sang in front of the Jewel for the Salvation Army, in addition the Central Office is hosting their yearly silent auction. Proceeds will benefit students at McHenry Middle and Parkland Schools. 13 and December 21-January 10 for Landmark. The December 27 Board of Education meeting has been cancelled. On January 7th the McHenry Elementary Education Foundation will be hosting their 6th annual Chili Cook Off at Parkland School in conjunction with the 3 on 3 Basketball Tournament. All 8 schools and the Central Office engage in a friendly chili cook off competition. Judges include Senator Althoff, May Low, Kay Rial Bates, Police Chief Jones, Fire Chief Huemann, and Stew Cohn from 105.5. Be sure to stop by. District 15 social workers and psychologists organized a Toys for Tots toy drive with the Marine Corp. This event benefitted over 500 District 15 Students. The Central Office is also hosting a food drive for Fish. Dr. Hoffman wished everyone a wonderful holiday.

Instructional Program

Director of Learning and Technology Fred Laudadio introduced McHenry Middle School Principal Josh Reitz and Reading Specialist Erin Hany. They shared a PowerPoint presentation on the Read 180 program. Read 180 is a program designed for regular education students who are not reading at grade level. They shared the outstanding results they have received using this program. The Board thanked Mr. Reitz and Miss Hany for a very informative presentation.

COMMITTEE REPORTS

Curriculum Committee

Mrs. Qualls reported that the committee had a first reading on board policy 7:305, Student Athlete Concussions and Head Injuries. This policy will be brought back at the next meeting for board approval.

Finance Committee

Mr. Miller reported on the district cash flow.

Adjournment

A motion was made by Miller, second by Qualls to adjourn the Instructional Board of Education Meeting and go into closed session to discuss negotiation matters at 8:16pm.

Voting aye: Pillow, Qualls, Santopadre, Hettermann, Miller, Orendorff
Voting nay: None
Absent: O'Neill

Motion carried.

OPEN SESSION

A motion was made by Hettermann, second by Santopadre to reconvene into open session.

Voting aye: Hettermann, Miller, Orendorff, Pillow, Qualls, Santopadre
Voting nay: None
Absent: O'Neill

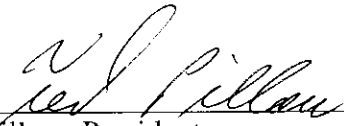
Motion carried

ADJOURNMENT

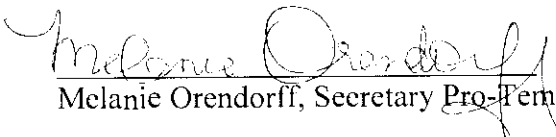
A motion was made by Hettermann, second by Santopadre to adjourn the meeting at 9:00pm.

Voting aye: Hettermann, Miller, Orendorff, Pillow, Qualls, Santopadre
Voting nay: None
Absent: O'Neill

Motion carried



Ted Pillow, President



Melanie Orendorff, Secretary Pro-Tem