



McHenry Schools Transportation Department

Districts 15
5805 W. Route 120, McHenry, Illinois 60050
815-385-6622

Transportation Change Request

2024-2025

Please fill out information completely **ONLY** if a transportation change is requested and email/return to your child's school. **ALL CHANGES MAY TAKE 3 BUSINESS DAYS TO PROCESS****

Please circle all that apply: New Student to District (or) Address Change (or) Daycare Information

STUDENT ID # _____

School: _____ Grade: _____ KINDERGARTEN AM or FULL DAY

Today's date: _____ Effective date: _____

Student's Name: _____ Parents Name: _____

Previous Home Address: _____

New Home Address: _____

Home Phone: _____ Work/Cell Phone: _____

Date of Birth: _____ Gender: Male Female

DAYCARE INFORMATION:

Current Daycare Provider's Name: _____

Address: _____ Phone: _____

New Daycare Provider's Name: _____

Address: _____ Phone: _____

Please circle one: Pick up Drop off Pickup & Drop off

Due to safety reasons a student's pickup stop must be the same five days a week within the student's school boundary. Also a student's drop-off stop must be the same five days a week within the student's school boundary.

Parent/Guardian Signature: _____