

September 7, 2017

**Attendance: Michelle Tyson, Kara Widhalm, Carrie Christensen, Teri Valenziano, Melissa Wilcosky,
Michelle Reinhardt, Marie Barclay**

Meeting Called to order 7:05

Teacher's Report

- No Report

Principal's Report

- No Report

Treasurer's Report

- Presented the idea of subscribing to PTO Today's Finance Manager for \$129 annually
 - Marie Barclay motioned, Michelle Reinhardt 2nd, unanimous
- Presented the 2017/18 budget
 - Needs correction to Walkathon projected income – Marie will handle
 - Marie motioned to approve budget, Michelle Tyson 2nd, unanimous
- Kara will order new checks

Old Business

- Movie Night
 - No complications, no changes to be made
- School Supply Kits
 - No complications

New Business

- Michelle Tyson resigned her position as VP
 - Marie motioned to open the position for applicants. All interested parties should submit their names by the October 5 meeting. Vote will be held at October meeting. Teri 2nd, unanimous
- Website has been moved under district umbrella
 - PTO no longer has to pay for hosting
 - Monthly minutes should be sent to Gina Nicholls once approved for posting onto website
- PTO event magnets will be distributed to teachers early next week so they can be passed out on curriculum night
- Teri has assumed Box Top responsibilities from Michelle Tyson
 - Will work on beginning of year Box Top contest
 - Have a booklet of coupons from Chili's for prize
 - Brainstorm ideas for monthly classroom incentives
 - Campbell's Soup Labels program ending
 - Can submit through January, order through March
 - May need to work playground equipment into PTO budget as PTO has provided from Campbell's points in the past
- Angie Ingrassia as assumed STAR Store responsibilities
 - STAR Store will start Wednesday, September 13
 - We have a donation of Happy Meal toys for STAR Store
- Kara, Marie, and Angie Ingrassia will split copying duties for teachers
 - Will work out a schedule separately
 - Will copy and laminate copy request sheets and distribute to teachers
- Assemblies discussed

- Potentially do Zoo to You for Pre-K and Kindergarten
- Look into Wright Brother's company for other presentations for first through third grade
- NED – free assembly but have to sell yo yos for two weeks after assembly
 - Sell at STAR Store?
- Staley the bear
- Marie will reach out for quotes and schedules
- Fundraising brainstorm
 - Budget is tight due to low performing Walkathons for the previous few years
 - Ideas considered for further research:
 - Culvers nights for every concert – Marie will give dates to Amy Mullen to set up
 - More restaurant benefit nights – possibly have Speedy at Chipotle
 - Sell mini stuffed roadrunners through office and at events
 - Michelle will look into sourcing
 - December babysitting night at the school
 - \$15ish/kid for 3ish hours
 - Would have teacher volunteers and can ask for high school volunteers
 - Plan activities
 - Adults only karaoke, dinner, band night – February around Valentine's Day?
 - VFW or Long Shots in Lakemoor as potential venues
- BINGO for Books
 - Carrie purchased candy and will purchase Smarties
 - Michelle R ordered 300 waters through food service
 - Will keep leftovers for Walkathon
 - Carrie, Kara, Teri, Michelle R. will all be there
 - Carrie will contact other volunteers from volunteer sign up sheet
 - Carrie will put together raffle baskets
 - Received bonus books with CDs with Scholastic order, so will include those
 - Have a large stuffed animal
 - Kit Kats leftover from movie night
 - Marie will print table map and give to Gino prior to the event
 - Kara will bring cash box with change
 - Michelle will make sure white board and PA system are there
- Walkathon
 - Prizes determined
 - \$15 – Dollar Store slime
 - \$30 – fidget spinner
 - \$50 – hand helicopter
 - \$75 – 2 bike wheel lights
 - \$100 - \$30 5 Below gift card
 - \$150 (NEW this year) – Amazon Echo Dot
 - Top Earner – Olde Towne Pizza gift certificate (Michelle will contact owner)
 - Marie will order/buy one of each prize for display and promotion
 - Michelle will copy and distribute Walkathon sheets
 - Marie will help Michelle count Walkathon sheets post-event
- Beginning of the year teacher gift cards to help with party expenses
 - Marie motioned to provide 28 classrooms with a \$25 Wal Mart gift card each to help with party expenses, Michelle R 2nd, unanimous

- Marie will purchase and find a note to give
 - Teri will put together and distribute
- Errors in PTO information in Parent/Student Handbook were addressed
 - Marie will provide correct information to Michelle at the beginning of next year
- \$373.15 Scholastic Dollars expiring
 - Needs are in guided reading sets and bilingual books for the library
 - Marie motioned to split the money between those two needs using the guided reading instructor and librarian as resources when buying materials, Carrie 2nd, unanimous
- Spirit Wear
 - Producer will send Michelle draft of designs within the next few weeks
 - Will need at least two volunteers to be at the school to count orders and money

Adjournment 9:15